

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

Job Title: Climate Change Specialist

Department: Mashkiiziibii Nature Resources

Hourly Rate: \$14.00-\$20.00 DOQ Full Time: 40Hrs/Week

Exempt: No/Hourly

Supervisor: Environmental Specialist

Posting Date: In-House

Opens: February 9, 2021

Closes: February 16, 2021, at 4:30 pm

Posting Date: Public

Opens: February 17, 2021

Closes: March 3, 2021, at 4:30 pm



Summary: The Climate Change Specialist will assist the Natural Resources Department in the coordination and implementation of activities designed to mitigate climate change impacts, adapt to a changing climate, implement resiliency activities, and increase the awareness and understanding of potential impacts associated with a changing climate.

Essential Duties and Responsibilities include the following.

- Complement and consult on existing programmatic efforts within the Department of climate change and work to identify gaps and opportunities in supporting, maintaining, and expanding these efforts, including the incorporation of TEK.
- Coordinate the implementation of the Tribe's 7th Generation Climate Monitoring Plan with other programs in the Natural Resources Department, and analyze baseline data gathered from these efforts, when appropriate.
- Assist in climate resilience, mitigation, and adaptation measures with the Natural Resources Department as well as other Tribal departments.
- Assess the Tribe's vulnerabilities to climate change, especially with concern to flooding and stormwater management.
- Conduct outreach and education regarding climate change impacts and strategies to address those impacts, including an educational booth, materials, newsletter articles, and other activities.
- Fulfill grant administration requirements and deliverables, such as preparing progress reports, completing fieldwork, managing grant budgets, and securing additional funding for the continuation and expansion of the Department's climate change-related projects.
- Participate in regular activities and meetings of the Natural Resources Department; and
- Other duties as assigned by Supervisor and/or Natural Resources Director/Deputy Director.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

Required:

Minimum of a Bachelor's degree in environmental studies, water resources, or other natural resources-related field or equivalent professional work experience in natural resources fields.

Must possess excellent oral and written communication skills.

Must have experience successfully managing multiple projects and budgets.

Skill in operating various word-processing, spreadsheets, and database software in a Windows environment.

Must be self-motivated, trustworthy, dependable, and willing to travel and work long hours occasionally.

Preferred:

Master's degree in environmental studies, water resources, or other natural resources-related fields.
Experience with grant administration and grant writing.
Experience conducting outreach activities, including event organizing, and promotions.
Experience with implementing a climate change monitoring strategy.
Experience with climate change adaptation planning and/or implementation of adaptation projects.
Experience facilitating team discussions and group decisions.

Other Skills and Abilities:

Required:

This is a required driver position.
Must have a valid driver's license and meet eligibility for tribal insurance.

Background Check:

This position is contingent on the required ability to pass a Bad River background check.
This position requires a driver check, to meet eligibility for tribal insurance.

Reasoning Ability:

Must be self-motivated.
Must be able to work with minimal supervision.

Physical Demands: The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be physically able to perform all job duties, including fieldwork. Walking, standing, bending, stooping, and occasional lifting up to 25 lbs and/or carrying for short distances required. Subject to inside and outside environmental conditions, and must be willing to work in adverse weather conditions, as necessary.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position is subject to inside and outside work. The noise level is normally moderate.

Drug-Free Workplace in accordance with the Drug Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

**Bad River Tribe
Attn: Human Resources
P.O. Box 39
Odanah, WI 54861**

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov

HRassistant@Badriver-nsn.gov